



FINANCE COMMITTEE

To: Undergraduate Students Association Council
 Date: 06 December 2011
 Re: **Contingency Fund Allocation Recommendations**

Dear Council:

The following is a list of Contingency Programming Requests that were submitted to the Finance Committee for consideration.

Organizations/Commissions are requiring a total of **\$62,384.84** for their programs. A total of **\$11,546.67 was requested from contingency** of that, a total of **\$2,887.50 is recommended for allocation** for this week (at 50% reduction).

There is a total of **\$12,605.05** left in the Contingency Programming Fund.

Organization/ Commission	Contact Name & E-mail	Program & Date	Total Amount Required	Total Amount Requested	Finance Committee Recommendation (100%)	Recommended Amount to Allocate by USAC (50%)
1	Vietnamese Community Health @ UCLA	VCH Winter Retreat (Dec 20-21, 2011)	Facilities: <u>\$293.30</u> Transpo: <u>\$113.40</u> Total: <u>\$406.70</u>	Facilities: <u>\$293.30</u> Transpo: <u>\$113.40</u> Total: <u>\$406.70</u>	Facilities: <u>\$150</u> Transpo: <u>\$100</u> Total: <u>\$250</u>	Facilities: <u>\$75</u> Transpo: <u>\$50</u> Total: <u>\$125</u>
2	Upsilon Pi Epsilon	UPE Officer Retreat (January 20-22, 2012)	Food: <u>\$250</u> Transpo: <u>\$134</u> Facilities: <u>\$481.50</u> Total: <u>\$865.50</u>	Food: <u>\$250</u> Transpo: <u>\$134</u> Facilities: <u>\$66</u> Total: <u>\$450</u>	Food: <u>\$250</u> Transpo: <u>\$60</u> Facilities: <u>\$50</u> Total: <u>\$360</u>	Food: <u>\$125</u> Transpo: <u>\$30</u> Facilities: <u>\$25</u> Total: <u>\$180</u>
3	Crossroads Campus Ministries	Winter Retreat (December 12-15, 2011)	Facilities: <u>\$3421.05</u> Food: <u>\$100</u> Transpo: <u>\$862.40</u> Total: <u>\$4725.80</u>	Facilities: <u>\$500</u> Food: <u>\$100</u> Transpo: <u>\$0</u> Total: <u>\$600</u>	Facilities: <u>\$250</u> Food: <u>\$0</u> Transpo: <u>\$0</u> Total: <u>\$250</u>	Facilities: <u>\$125</u> Food: <u>\$0</u> Transpo: <u>\$0</u> Total: <u>\$125</u>
4	Amnesty International @ UCLA	Board Retreat (January 14, 2012)	Food: <u>\$250</u> Total: <u>\$250</u>	Food: <u>\$215.39</u> Total: <u>\$215.39</u>	Food: <u>\$130</u> Total: <u>\$130</u>	Food: <u>\$65</u> Total: <u>\$65</u>
5	Nu Alpha Kappa	2011 Winter Retreat	Facilities: <u>\$777</u>	Facilities: <u>\$500</u>	Facilities: <u>\$305</u>	Facilities: <u>\$152.5</u>



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			(December 14-16, 2011)	Food: <u>\$525</u> Transpo: <u>\$196.86</u> Supplies: <u>\$63.26</u> Total: <u>\$1562.12</u>	Food: <u>\$250</u> Transpo: <u>\$196.86</u> Supplies: <u>\$59.14</u> Total: <u>\$1006</u>	Food: <u>\$0</u> Transpo: <u>\$0</u> Supplies: <u>\$55</u> Total: <u>\$360</u>	Food: <u>\$0</u> Transpo: <u>\$0</u> Supplies: <u>\$27.5</u> Total: <u>\$180</u>
6	USAC General Representative 3		Winter Staff Retreat (January 13-15, 2012)	Transpo: <u>\$432</u> Food: <u>\$215.81</u> Total: <u>\$647.81</u>	Transpo: <u>\$432</u> Food: <u>\$215.81</u> Total: <u>\$647.81</u>	Transpo: <u>\$275</u> Food: <u>\$150</u> Total: <u>\$425</u>	Transpo: <u>\$137.5</u> Food: <u>\$75</u> Total: <u>\$212.50</u>
7	Afrikan Student Union		ASP Retreat (January 20-22, 2012)	Food: <u>\$157.77</u> Transpo: <u>\$432</u> Total: <u>\$589.77</u>	Food: <u>\$157.77</u> Transpo: <u>\$432</u> Total: <u>\$589.77</u>	Food: <u>\$150</u> Transpo: <u>\$150</u> Total: <u>\$300</u>	Food: <u>\$75</u> Transpo: <u>\$75</u> Total: <u>\$150</u>
8	Hillel Jewish Students Association		Hannukah Celebration (January 11, 2012)	Honorarium: <u>\$600</u> Food: <u>\$250</u> Total: <u>\$850</u>	Honorarium: <u>\$600</u> Food: <u>\$250</u> Total: <u>\$850</u>	Honorarium: <u>\$250</u> Food: <u>\$150</u> Total: <u>\$400</u>	Honorarium: <u>\$125</u> Food: <u>\$75</u> Total: <u>\$200</u>
9	USAC Community Service Commission		CSC Winter Staff Retreat (January 20-22, 2012)	Food: <u>\$270.35</u> Facilities: <u>\$975</u> Total: <u>\$1245.35</u>	Food: <u>\$250</u> Facilities: <u>\$200</u> Total: <u>\$450</u>	Food: <u>\$250</u> Facilities: <u>\$200</u> Total: <u>\$450</u>	Food: <u>\$125</u> Facilities: <u>\$100</u> Total: <u>\$225</u>
10	Latin American Student Association		Winter 2011 Retreat (December 10-12, 2011)	Facilities: <u>\$880</u> Food: <u>\$343.20</u> Transpo: <u>\$243.04</u> Total: <u>\$1466.24</u>	Facilities: <u>\$880</u> Food: <u>\$100</u> Transpo: <u>\$50</u> Total: <u>\$1030</u>	Facilities: <u>\$400</u> Food: <u>\$50</u> Transpo: <u>\$0</u> Total: <u>\$450</u>	Facilities: <u>\$200</u> Food: <u>\$25</u> Transpo: <u>\$0</u> Total: <u>\$225</u>
11	USAC General Representative 1		Winter Retreat (January 27-29, 2011)	Food: <u>\$356.10</u> Facilities: <u>\$790</u> Transpo: <u>\$200</u> Total: <u>\$1346.10</u>	Food: <u>\$250</u> Facilities: <u>\$200</u> Transpo: <u>\$0</u> Total: <u>\$450</u>	Food: <u>\$250</u> Facilities: <u>\$200</u> Transpo: <u>\$0</u> Total: <u>\$450</u>	Food: <u>\$125</u> Facilities: <u>\$100</u> Transpo: <u>\$0</u> Total: <u>\$225</u>
12	Vietnamese Student Union		Vietnamese Culture Night (January 16, 2012)	Facilities: <u>\$23103.24</u> Graphics: <u>\$4195.00</u> Advertising: <u>\$1405</u> Supplies: <u>\$913.29</u> Total: <u>\$29616.53</u>	Facilities: <u>\$2000</u> Graphics: <u>\$500</u> Advertising: <u>\$0</u> Supplies: <u>\$0</u> Total: <u>\$2500</u>	Facilities: <u>\$500</u> Graphics: <u>\$250</u> Advertising: <u>\$0</u> Supplies: <u>\$0</u> Total: <u>\$750</u>	Facilities: <u>\$250</u> Graphics: <u>\$125</u> Advertising: <u>\$0</u> Supplies: <u>\$0</u> Total: <u>\$375</u>



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13*	USAC General Representative 2		Nutritional Fair (January 24, 2012)	Food: <u>\$346.46</u> Graphics: <u>\$50</u> Total: <u>\$396.46</u>	Food: <u>\$250</u> Graphics: <u>\$50</u> Total: <u>\$300</u>	Food: <u>\$125</u> Graphics: <u>\$25</u> Total: <u>\$150</u>	Food: <u>\$62.5</u> Graphics: <u>\$12.5</u> Total: <u>\$75</u>
14*	Nutrition, Complementary, & Alternative Medicine (NCAM)		Nutritional Fair (January 24, 2012)	Supplies: <u>\$305</u> Food: <u>\$96</u> Total: <u>\$401</u>	Supplies: <u>\$305</u> Food: <u>\$96</u> Total: <u>\$401</u>	Food: <u>\$125</u> Graphics: <u>\$25</u> Total: <u>\$150</u>	Food: <u>\$62.5</u> Graphics: <u>\$12.5</u> Total: <u>\$75</u>
15	USAC General Representative 1		The Kick Off (January 12, 2012)	Facilities: <u>\$8176.34</u> Supplies: <u>\$838.86</u> Honorarium: <u>\$7000</u> Total: <u>\$16015.10</u>	Facilities: <u>\$500</u> Supplies: <u>\$700</u> Honorarium: <u>\$0</u> Total: <u>\$1200</u>	Facilities: <u>\$300</u> Supplies: <u>\$250</u> Honorarium: <u>\$0</u> Total: <u>\$550</u>	Facilities: <u>\$150</u> Supplies: <u>\$125</u> Honorarium: <u>\$0</u> Total: <u>\$275</u>
16	Vietnamese Student Union		VCN Retreat (January 5-8, 2011)	Facilities: <u>\$1200</u> Food: <u>\$500</u> Transpo: <u>\$300</u> Total: <u>\$2000</u>	Facilities: <u>\$200</u> Food: <u>\$250</u> Transpo: <u>\$0</u> Total: <u>\$450</u>	Facilities: <u>\$150</u> Food: <u>\$200</u> Transpo: <u>\$0</u> Total: <u>\$350</u>	Facilities: <u>\$75</u> Food: <u>\$100</u> Transpo: <u>\$0</u> Total: <u>\$175</u>

*Co-Programming with another Organization

Also Co-Programming with another Organization that already received funds

Transpo = Transportation



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These were comments regarding each of the proposals submitted to the Finance Committee when the applications were reviewed.
(0-missing, 1-poor, 2-satisfactory, 3-good, 4-very good, 5-excellent)

<u>Organization/Commission</u>	<u>Description of Program</u>	<u>Goals & Objectives</u>	<u>Statement of Need</u>	<u>Documentation</u>	<u>Comments</u>
Vietnamese Community Health @ UCLA	4	4	4	4	No list of attendees; very good application; no other sources for retreat
Upsilon Pi Epsilon	4	5	5	4	Very good application; reasonable request given the costs
Crossroads Campus Ministries	4	2	4	4	G&O not thought out or detailed; costs seem excessive or not substantiated by narrative; no other sources of funding listed
Amnesty International @ UCLA	5	4	4	5	Costs are low; all costs are not listed; no other sources listed
Nu Alpha Kappa	5	3	5	4	Other sources listed; G&O seems diminutive; numbers don't add up
USAC General Representative 3	4	4	3	5	SoN does not include numerical details; does not list total amount; other sources requested
Afrikan Student Union	5	3	2	5	G&O & SoN should be more detailed; no other sources; total costs not specified
Hillel Jewish Students Association	4	4	2	4	Above word count; SoN does not specify why
USAC Community Service Commission	4	4	4	5	Reasonable request; great application; should list other resources
Latin American Student Association	4	3	4	4	G&O lacking details; other sources listed; excessive request; great applications
USAC General Representative 1	4	3	4	4	Good application; retreat cap; other sources listed; G&O lacking details
Vietnamese Student Union	5	5	4	4	Excellent application; other sources; request reasonable given costs
USAC General Representative 2	4	4	3	4	Numbers don't add up with co-programming organization; should list total costs of the event, not just part of it



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Nutrition, Complementary, & Alternative Medicine (NCAM)	3	3	4	4	Numbers don't add up with co-programming organization; should list total costs of the event, not just part of it
USAC General Representative 1	4	4	3	4	SoN lacking details; reasonable request; other sources listed
Vietnamese Student Union	4	4	4	4	Good application; retreat is of committee, not organization, reasonable request given costs; large number of attendees